

Loan application clearance

Confidential employer confirmation - to be completed by Human Resources or Accounts for credit assessment.

Please verify the information against current employment and payroll records. Do not return this form through the applicant if your organisation's policy requires direct submission.

01 Member and employment details

Member name *

Employee number *

Length of membership with Umozi Wealth

Employment contract status / remaining term *

Membership number *

Organisation name *

Organisation physical address *

02 Loan application details

Loan amount being applied for (ZMW) *

Payment period (months) *

Member organisation / payroll unit

03 Employment and payroll verification

Job title / position *

Employment start date

Gross monthly pay (ZMW) *

Current net monthly pay (ZMW) *

Terminal benefits accrued to date (ZMW)

Payroll frequency / pay date

04 Outstanding obligations

Employee's outstanding loans with Umozi Wealth (ZMW) *

Other loans with the employer (ZMW)

Comments

05 Employer certification

I certify that the employment, contract, payroll and obligation information supplied on this form is accurate according to the organisation's records as at the date signed. I understand that Umozi Wealth will rely on this information when assessing the member's loan application.

☐ Employment confirmed

☐ Contract covers requested term

☐ Payroll deduction supported

06 Authorised officer details

Officer's full name *

Email address *

Telephone

Mobile number *

HR / Accounts officer signature

Date

Official stamp / reference

07 For Umozi Wealth use

Received by

Date received

Application / clearance reference

Verification notes